



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

December 4, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES: APPROVAL OF AMENDMENT
NO. 12 TO FOUR OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING
SERVICES AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and instruct the Director, or his designee, to execute four overflow medical records coding and abstracting services agreement amendments with Hospital Employee Labor Pool (H-205962), Ladera Career Paths (H-205964), Associate Record Technician Services Aquisition Corp., doing business as (DBA), Sourcecorp Healthserve (H-205965), and Jenn International, Inc., DBA, Jenn International Personnel Agency (H-205967), on a month-to-month basis, with rates to remain the same, effective February 1, 2008 through April 30, 2008, at an estimated cost of \$2,325,915.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Board approval of the recommended action will ensure the uninterrupted provision of overflow medical records coding and abstracting services at Department of Health Services' (DHS or Department) facilities, allowing the Department to complete the Request for Qualifications (RFQ) solicitation process conducted under California Government Code Section 31000. Contracted medical records coding and abstracting services will continue to be required on an as-needed temporary basis.

Amendment No. 12, substantially similar to Exhibits I through IV, of the Agreements with Hospital Employee Labor Pool, Ladera Career Paths, Associate Record Technician Services Aquisition Corp., DBA, Sourcecorp Healthserve, and Jenn International, Inc., DBA, Jenn International Personnel Agency, will extend the respective terms of the contracts under the same terms and conditions specified in the existing agreements for

the continued provision of overflow medical records coding and abstracting services at Coastal Network, LAC+USC Healthcare Network, Southwest Network, ValleyCare Network, and Rancho Los Amigos National Rehabilitation Center.

It is critical for the Department to continue to ensure the proper review of records, maintain quality assurance of coding and abstracting, and comply with more stringent State requirements on timeframes for release of patient records. Failure to address these issues could also result in State and The Joint Commission citations and possible Health Insurance Portability and Accountability Act of 1996 (HIPAA) violations for failing to provide patients with copies of their medical records required by State and Federal laws.

The four existing agreements are slated to expire on January 31, 2008.

FISCAL IMPACT/FINANCING

The estimated cost for the three month extension, effective February 1, 2008 through April 30, 2008, is \$2,325,915. The breakdown by DHS facility is as follows:

Coastal Network	\$ 342,769
LAC+USC Healthcare Network	\$1,494,250
Southwest Network	\$ 213,696
ValleyCare Network	\$ 168,750
Rancho Los Amigos National Rehabilitation Center	<u>\$ 106,450</u>
Total	\$2,325,915

Funding is included in the Department's Fiscal Year (FY) 2007-08 Final Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Medical records coding and abstracting services are specialized diagnostic and operative coding and abstracting services, including tumor registry coding and abstracting. Patients' medical records are audited, coded and abstracted in accordance with established numerical coding systems and special hospital coding systems. Without proper coding of these procedures, DHS would not be reimbursed for various medical procedures.

On June 25, 1996, the Board approved six agreements with six firms to provide medical record coding and abstracting services. On May 5, 1998, the Board approved Amendment No. 1 to add High Desert Health System as a delivery site. Subsequently, Amendment Nos. 2 through 6 were approved by the Board during the period of December 5, 2000 through June 18, 2004, extending the term with no increase to the payment provision and adding standard language provisions.

Amendment Nos. 7 and 8 were approved by the Board on June 15, 2004 and May 17, 2005, respectively, extending the term of the agreements through January 31, 2006 to allow the Department of Human Resources time to conclude Union negotiations on the classification study of medical record coders.

Amendment No. 9 revised HIPAA provisions approved by the Board on January 7, 2003.

On December 20, 2005, Amendment No. 10 was approved by the Board for the period of February 1, 2006 through January 31, 2007, extending the term of the agreements to allow time to review workload changes and the potential impact of the medical record classification study on the Request for Proposals (RFP) competitive solicitation process which was released in June 2004.

Because of delays associated with the classification study, the Department terminated the RFP process. On June 30, 2006 the 180-day firm offer had expired, and the workload data identified in the RFP was no longer current.

On January 16, 2007, Amendment No. 11 was approved by the Board for the period of February 1, 2007 through January 31, 2008, extending the term of the agreements to allow time to continue the recruitment process for the newly classified medical record coder items, fill vacancies throughout the Department, and conduct a solicitation for as-needed medical records coding and abstracting services.

The existing Contractors are in compliance with all Board requirements. Also, Assignment and Delegation language is being updated. Per Department's delegated authority granted on June 12, 2007, County Counsel and the Chief Executive Office have reviewed and approved the Assignment and Delegation of Agreement No. H-205965 with Associate Record Technician Services, Inc. and Associate Record Technician Acquisition Corp., dba SourceCorp Healthserve.

Contract monitoring functions will continue to be performed by the Medical Records Directors at each medical facility.

Attachment A provides additional information.

Honorable Board of Supervisors
December 4, 2007
Page 4

The Amendments (Exhibits I through IV) have been approved as to form by County Counsel.

CONTRACTING PROCESS

On September 18, 2007, the Department released a RFQ solicitation for as-needed medical records coding and abstracting services. Amendment No. 12 will extend the term of the agreements an additional three months, on a month-to-month basis, to allow the Department additional time to complete the solicitation process. The Department has determined that temporary as-needed services will continue to be necessary.

The RFQ was advertised in local newspapers and posted on the County and DHS Websites.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommendations will ensure the continued provision of necessary medical records coding and abstracting services at DHS facilities.

When approved, DHS requires three signed copies of the Board's action.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SS
DRJ:DH:lbm

Attachments (5)

c: County Counsel
Director and Chief Medical Officer, Department of Health Services

SUMMARY OF AGREEMENT AMENDMENTS

1. TYPE OF SERVICE:

Overflow medical records coding and abstracting services at DHS' facilities.

2. AGENCY ADDRESSES AND CONTACT PERSONS:

Agreement No. H-205962
Hospital Employee Labor Pool
5400 Orange Avenue, Suite 200
Cypress, California 90630
Attention: Teri Carter
Telephone: (714) 243-3510
Facsimile: (714) 243-3505

Agreement No. H-205964
Ladera Career Paths
6820 La Tijera Blvd., Suite 217
Los Angeles, California 90045
Attention: Anna Little
Telephone: (310) 568-0244
Facsimile: (310) 568-8202

Agreement No. H-205965
Associate Record Technician Services
Corp., dba Sourcecorp Healthserve
600 Corporate Pointe, Suite 1150
Culver City, California 90230
Attention: Veronica Hoy
Telephone: (310) 641-7446
Facsimile: (310) 641-1208

Agreement No. H-205967
Jenn International, Inc.,
dba Jenn International Personnel Agency
3250 Wilshire Blvd., Suite 926
Los Angeles, California 90010
Attention: Jennifer Oracion
Telephone: (213) 388-1688
Facsimile: (213) 388-9685

3. TERM:

Amendment No. 12 covers a three month extension from February 1, 2008 through April 30, 2008.

4. FINANCIAL INFORMATION:

Amendment No. 12 to the four agreements at an estimated cost of \$2,325,915 as follows:

<u>DHS Facility</u>	<u>02/01/08 - 04/30/08</u>
Coastal Network	\$ 342,769
LAC+USC Healthcare Network	\$1,494,250
Southwest Network	\$ 213,696
ValleyCare Network	\$ 168,750
Rancho Los Amigos National Rehabilitation Center	<u>\$ 106,450</u>
TOTAL	\$2,325,915

Funding is included in the Department's FY 2007-08 Final Budget.

5. ACCOUNTABLE FOR MONITORING:

Medical Records Directors at each facility.

6. APPROVALS:

Department of Health Services: John R. Cochran, III, Chief Deputy Director

Contract Administration: Cara O'Neill, Chief

County Counsel: Maya Lee, Deputy County Counsel

OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES
AT DHS MEDICAL CENTERS AGREEMENT

AMENDMENT NO. 12

THIS AMENDMENT is made and entered into this _____ day of
_____, 2008,

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

HOSPITAL EMPLOYEE LABOR POOL
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled
"OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES AT DHS
MEDICAL CENTERS", dated June 25, 1996, and further identified as
County Agreement No. H-205962, and Amendment Nos. 1 through 11
(all hereafter referred to as "Agreement"); and

WHEREAS, Agreement is slated to expire on January 31, 2008;
and

WHEREAS, it is the desire of the parties to extend the term
of the Agreement for a maximum of three (3) additional months
through April 30, 2008 unless sooner terminated; and

WHEREAS, Agreement provides that changes may be made in the
form of a written amendment which is formally approved and
executed by the parties.

NOW, THEREFORE, the parties hereby agree as follows:

1. This Amendment shall become effective February 1, 2008.

2. The term of Agreement is hereby extended three (3) months, on a month-to-month basis and, unless sooner cancelled or terminated, shall expire at twelve midnight on April 30, 2008.

3. During the extension period, Contractor shall be compensated according to the same payment provisions and same rate(s) specified in the Agreement for the immediate prior six (6) calendar month term.

4. Paragraph 15, PROHIBITION AGAINST DELEGATION AND ASSIGNMENT, shall be amended as follows:

"15. ASSIGNMENT BY CONTRACTOR

The Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole

discretion, against the claims, which the Contractor may have against the County.

Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Contract, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Contract.

If any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any entity other than the Contractor as identified in Exhibit B, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without

County's express prior written approval, shall be a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."

5. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
BRUCE A. CHERNOF, M.D.
Director and Chief
Medical Officer

APPROVED AS TO FORM
BY THE OFFICE OF COUNTY COUNSEL
County Counsel

HOSPITAL EMPLOYEE LABOR POOL
Contractor

By _____
Deputy

By _____
Name _____

APPROVED AS TO CONTRACT
ADMINISTRATION:

Title _____
(AFFIX CORPORATE SEAL HERE)

Department of Health Services

By _____
Cara O'Neill, Chief
Contracts and Grants Division

AMEND12-4395.pem
9/20/07

ORGANIZATION QUESTIONNAIRE/AFFIDAVIT

Complete a form for each office (Provider Number) that intends to provide services under this contract. The person signing the form must be authorized to sign on behalf of the Contractor and to bind the applicant in a Contract.

1. If your firm is a corporation, state its legal name (as found in your Articles of Incorporation) and State of incorporation:

Name State Year Inc.

2. If your firm is a partnership or a sole proprietorship, state the name of the proprietor or managing partner:

3. If your firm is doing business under one or more DBAs, please list all DBAs and the County(s) of registration:

Name	County of Registration	Year became DBA

4. Is your firm wholly or majority owned by, or a subsidiary of, another firm? ____ If yes,

Name of parent firm:

State of incorporation or registration of
parent firm:

5. Please list any other names your firm has done business as within the last five (5) years.

Name	Year of Name Change

6. Indicate if your firm is involved in any pending acquisition/merger, including the associated company name. If not applicable, so indicate below.

Proposer acknowledges and certifies that it meets and will comply with all of the standard provisions of the contract.

Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this contract, may result in debarment.

Proposer's Name:

Address:

e-mail address: _____ Telephone
number: _____

Fax number: _____

On behalf of _____,
(Proposer's name)

I _____ certify
(Name of Proposer's authorized representative)

that the information contained in this Proposer's Organization Questionnaire/Affidavit is true and correct to the best of my information and belief.

Signature:	_____	Internal Revenue Service Employer Identification Number:	_____
Title:	_____	California Business License Number:	_____
Date:	_____	County WebVen Number:	_____

OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES
AT DHS MEDICAL CENTERS AGREEMENT

AMENDMENT NO. 12

THIS AMENDMENT is made and entered into this _____ day of
_____, 2008,

by and between
and

COUNTY OF LOS ANGELES
(hereafter "County"),

LADERA CAREER PATHS
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled
"OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES AT DHS
MEDICAL CENTERS", dated June 25, 1996, and further identified as
County Agreement No. H-205964, and Amendment Nos. 1 through 11
(all hereafter referred to as "Agreement"); and

WHEREAS, Agreement is slated to expire on January 31, 2008;
and

WHEREAS, it is the desire of the parties to extend the term
of the Agreement for a maximum of three (3) additional months
through April 30, 2008 unless sooner terminated; and

WHEREAS, Agreement provides that changes may be made in the
form of a written amendment which is formally approved and
executed by the parties.

NOW, THEREFORE, the parties hereby agree as follows:

1. This Amendment shall become effective February 1, 2008.
2. The term of Agreement is hereby extended three (3) months, on a month-to-month basis and, unless sooner cancelled or terminated, shall expire at twelve midnight on April 30, 2008.
3. During the extension period, Contractor shall be compensated according to the same payment provisions and same rate(s) specified in the Agreement for the immediate prior six (6) calendar month term.
4. Paragraph 15, PROHIBITION AGAINST DELEGATION AND ASSIGNMENT, shall be amended as follows:

"15. ASSIGNMENT BY CONTRACTOR

The Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole

discretion, against the claims, which the Contractor may have against the County.

Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Contract, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Contract.

If any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any entity other than the Contractor as identified in Exhibit B, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be

a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."

5. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
BRUCE A. CHERNOF, M.D.
Director and Chief
Medical Officer

APPROVED AS TO FORM
BY THE OFFICE OF COUNTY COUNSEL
County Counsel

LADERA CAREER PATHS
Contractor

By _____
Deputy

By _____

Name _____

APPROVED AS TO CONTRACT
ADMINISTRATION:

Title _____
(AFFIX CORPORATE SEAL HERE)

Department of Health Services

By _____
Cara O'Neill, Chief
Contracts and Grants Division

AMEND12-4396.pem
9/20/07

ORGANIZATION QUESTIONNAIRE/AFFIDAVIT

Complete a form for each office (Provider Number) that intends to provide services under this contract. The person signing the form must be authorized to sign on behalf of the Contractor and to bind the applicant in a Contract.

1. If your firm is a corporation, state its legal name (as found in your Articles of Incorporation) and State of incorporation:

Name State Year Inc.

2. If your firm is a partnership or a sole proprietorship, state the name of the proprietor or managing partner:

3. If your firm is doing business under one or more DBAs, please list all DBAs and the County(s) of registration:

Name	County of Registration	Year became DBA

4. Is your firm wholly or majority owned by, or a subsidiary of, another firm? ____ If yes,

Name of parent firm:

State of incorporation or registration of parent firm:

5. Please list any other names your firm has done business as within the last five (5) years.

Name	Year of Name Change

6. Indicate if your firm is involved in any pending acquisition/merger, including the associated company name. If not applicable, so indicate below.

Proposer acknowledges and certifies that it meets and will comply with all of the standard provisions of the contract.

Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this contract, may result in debarment.

Proposer's Name:

Address:

e-mail address: _____ Telephone number: _____

Fax number: _____

On behalf of _____
(Proposer's name)

I _____ certify
(Name of Proposer's authorized representative)

that the information contained in this Proposer's Organization Questionnaire/Affidavit is true and correct to the best of my information and belief.

Signature:	_____	Internal Revenue Service Employer Identification Number:	_____
Title:	_____	California Business License Number:	_____
Date:	_____	County WebVen Number:	_____

OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES
AT DHS MEDICAL CENTERS AGREEMENT

AMENDMENT NO. 12

THIS AMENDMENT is made and entered into this _____ day of
_____, 2008,

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

ASSOCIATE RECORD TECHNICIAN
SERVICES, INC. ARTS
(hereafter "Assignor"),

and

ASSOCIATE RECORD TECHNICIAN
SERVICES AQUISITION CORP., DBA
SOURCECORP HEALTHSERVE
(hereafter, "Assignee",
"Contractor").

WHEREAS, reference is made to that certain document entitled
"OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES AT DHS
MEDICAL CENTERS", dated June 25, 1996, and further identified as
County Agreement No. H-205965, and Amendment Nos. 1 through 11
(all hereafter referred to as "Agreement"); and

WHEREAS, Agreement is slated to expire on January 31, 2008;
and

WHEREAS, it is the desire of the parties to extend the term
of the Agreement for a maximum of three (3) additional months
through April 30, 2008 unless sooner terminated; and

WHEREAS, Paragraph "PROHIBITION AGAINST DELEGATION AND ASSIGNMENT" of agreement prohibits Contractor from delegating its duties or assigning its rights thereunder without prior written consent of County; and

WHEREAS, Agreement provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties hereby agree as follows:

1. This Amendment shall become effective February 1, 2008.
2. The term of Agreement is hereby extended three (3) months, on a month-to-month basis and, unless sooner cancelled or terminated, shall expire at twelve midnight on April 30, 2008.
3. During the extension period, Contractor shall be compensated according to the same payment provisions and same rate(s) specified in the Agreement for the immediate prior six (6) calendar month term.
4. All rights and responsibilities under Agreement have been delegated and assigned by Assignor to Assignee, effective February 1, 2008.
5. Effective February 1, 2008, the purpose of this Amendment shall be interpreted according to the following statement of purpose: it is intended to effectuate and implement the merger of "Associate Record Technician Services, Inc.", a California corporation, with and into "Associate Record

Technician Services Aquisition, Corp.", a Delaware corporation and a wholly-owned subsidiary of SourceCorp, Incorporated. As requested by these entities, whereby "Associate Record Technician Services, Inc." will cease to exist as a separate entity and will be merged within the new entity, "Associate Record Technician Services Aquisition Corp., dba SourceCorp Healthserve". County consents to the merger with the understanding, as set forth herein, that the quantity and quality of services previously provided separately by "Associate Record Technician Services, Inc." will not be diminished and that the new entity will be fiscally responsible for all obligations, past, present, and future. In particular, and without in any way limiting the scope of the financial obligations assumed, "Associate Record Technician Services Aquisition Corp., dba SourceCorp Healthserve" understands and agrees (1) that it will be entirely responsible for any and all audit exceptions applied at any time against the previous entity, "Associate Record Technician Services, Inc."; through any of its agreements with County or any department thereof, whether assessed by federal, state, or County audit(s); and (2) that these audit exceptions may arise and become payable after the effective date of the merger and the cessation of existence of "Associate Record Technician Services, Inc.". The parties agree that all applicable review and dispute resolution procedures under the contract shall apply.

6. Paragraph 15, PROHIBITION AGAINST DELEGATION AND ASSIGNMENT, shall be amended as follows:

"15. PROHIBITION AGAINST DELEGATION AND ASSIGNMENT

The Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole discretion, against the claims, which the Contractor may have against the County.

Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling

interest therein at the time of execution of the Contract, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Contract.

If any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any entity other than the Contractor as identified in Exhibit B, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."

7. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Health Services, and Associate Record Technician Services, Inc. and Associate Record Technician Aquisition Corp. dba SourceCorp Healthserve have caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
BRUCE A. CHERNOF, M.D.
Director and Chief
Medical Officer

APPROVED AS TO FORM
BY THE OFFICE OF COUNTY COUNSEL
County Counsel

ASSOCIATE RECORD TECHNICIAN
SERVICES, INC. ARTS
Assignor

By _____
Deputy

By _____
Name _____
Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO CONTRACT
ADMINISTRATION:

Department of Health Services

ASSOCIATE RECORD TECHNICIAN
SERVICES AQUISITION CORP. DBA
SOURCECORP HEALTHSERVE
Contractor-Assignee

By _____
Cara O'Neill, Chief
Contracts and Grants Division

By _____
Name _____
Title _____
(AFFIX CORPORATE SEAL HERE)

AMEND12-4397.pem
9/20/07

ORGANIZATION QUESTIONNAIRE/AFFIDAVIT

Complete a form for each office (Provider Number) that intends to provide services under this contract. The person signing the form must be authorized to sign on behalf of the Contractor and to bind the applicant in a Contract.

1. If your firm is a corporation, state its legal name (as found in your Articles of Incorporation) and State of incorporation:

Name State Year Inc.

2. If your firm is a partnership or a sole proprietorship, state the name of the proprietor or managing partner:

3. If your firm is doing business under one or more DBAs, please list all DBAs and the County(s) of registration:

Name	County of Registration	Year became DBA

4. Is your firm wholly or majority owned by, or a subsidiary of, another firm? ____ If yes,

Name of parent firm:

State of incorporation or registration of parent firm:

5. Please list any other names your firm has done business as within the last five (5) years.

Name	Year of Name Change

6. Indicate if your firm is involved in any pending acquisition/merger, including the associated company name. If not applicable, so indicate below.

Proposer acknowledges and certifies that it meets and will comply with all of the standard provisions of the contract.

Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this contract, may result in debarment.

Proposer's Name:

Address:

e-mail address: _____ Telephone
number: _____

Fax number: _____

On behalf of _____
(Proposer's name)

I _____ certify
(Name of Proposer's authorized representative)

that the information contained in this Proposer's Organization Questionnaire/Affidavit is true and correct to the best of my information and belief.

Signature:	_____	Internal Revenue Service Employer Identification Number:	_____
Title:	_____	California Business License Number:	_____
Date:	_____	County WebVen Number:	_____

OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES
AT DHS MEDICAL CENTERS AGREEMENT

AMENDMENT NO. 12

THIS AMENDMENT is made and entered into this _____ day of

_____, 2008,

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

JENN INTERNATIONAL, INC.,
DBA, JENN INTERNATIONAL
PERSONNEL AGENCY (hereafter
"Contractor").

WHEREAS, reference is made to that certain document entitled
"OVERFLOW MEDICAL RECORDS CODING AND ABSTRACTING SERVICES AT DHS
MEDICAL CENTERS", dated June 25, 1996, and further identified as
County Agreement No. H-205967, and Amendment Nos. 1 through 11
(all hereafter referred to as "Agreement"); and

WHEREAS, Agreement is slated to expire on January 31, 2008;
and

WHEREAS, it is the desire of the parties to extend the term
of the Agreement for a maximum of three (3) additional months
through April 30, 2008 unless sooner terminated; and

WHEREAS, Agreement provides that changes may be made in the
form of a written amendment which is formally approved and
executed by the parties.

NOW, THEREFORE, the parties hereby agree as follows:

1. This Amendment shall become effective February 1, 2008.
2. The term of Agreement is hereby extended three (3) months, on a month-to-month basis and, unless sooner cancelled or terminated, shall expire at twelve midnight on April 30, 2008.
3. During the extension period, Contractor shall be compensated according to the same payment provisions and same rate(s) specified in the Agreement for the immediate prior six (6) calendar month term.
4. Paragraph 15, PROHIBITION AGAINST DELEGATION AND ASSIGNMENT, shall be amended as follows:

"15. ASSIGNMENT BY CONTRACTOR

The Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole

discretion, against the claims, which the Contractor may have against the County.

Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Contract, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Contract.

If any assumption, assignment, delegation, or takeover of any of the Contractor's duties, responsibilities, obligations, or performance of same by any entity other than the Contractor as identified in Exhibit B, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without

County's express prior written approval, shall be a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor."

5. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Director of Health Services, and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officers, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
BRUCE A. CHERNOF, M.D.
Director and Chief
Medical Officer

APPROVED AS TO FORM
BY THE OFFICE OF COUNTY COUNSEL
County Counsel

JENN INTERNATIONAL, INC.,
DBA, JENN INTERNATIONAL
PERSONNEL AGENCY
Contractor

By _____
Deputy

By _____

Name _____

APPROVED AS TO CONTRACT
ADMINISTRATION:

Title _____
(AFFIX CORPORATE SEAL HERE)

Department of Health Services

By _____
Cara O'Neill, Chief
Contracts and Grants Division

AMEND12-4398.pem
9/20/07

ORGANIZATION QUESTIONNAIRE/AFFIDAVIT

Complete a form for each office (Provider Number) that intends to provide services under this contract. The person signing the form must be authorized to sign on behalf of the Contractor and to bind the applicant in a Contract.

1. If your firm is a corporation, state its legal name (as found in your Articles of Incorporation) and State of incorporation:

Name State Year Inc.

2. If your firm is a partnership or a sole proprietorship, state the name of the proprietor or managing partner:

3. If your firm is doing business under one or more DBAs, please list all DBAs and the County(s) of registration:

Name	County of Registration	Year became DBA

4. Is your firm wholly or majority owned by, or a subsidiary of, another firm? ____ If yes,

Name of parent firm:

State of incorporation or registration of parent firm:

5. Please list any other names your firm has done business as within the last five (5) years.

Name	Year of Name Change

6. Indicate if your firm is involved in any pending acquisition/merger, including the associated company name. If not applicable, so indicate below.

Proposer acknowledges and certifies that it meets and will comply with all of the standard provisions of the contract.

Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this contract, may result in debarment.

Proposer's Name:

Address:

e-mail address: _____ Telephone number: _____

Fax number: _____

On behalf of _____
(Proposer's name)

I _____ certify
(Name of Proposer's authorized representative)

that the information contained in this Proposer's Organization Questionnaire/Affidavit is true and correct to the best of my information and belief.

Signature:	_____	Internal Revenue Service Employer Identification Number:	_____
Title:	_____	California Business License Number:	_____
Date:	_____	County WebVen Number:	_____